

# **Enrollment Packet**

The following is a list of information required by Compass High School at the time of enrollment:

- C Completed CHS enrollment packet.
- C Withdraw slip from previous school.
- Copies of student's immunization records or a signed exemption form. The attached is a list of immunizations that are required by the Pima County Health Department.
- Signed Student Conduct Policy Contract, found in the back portion of the Student Handbook.
- c Reliable proof of students identity and age (any of the following):
  - A copy of student's birth certificate.
  - Student's baptismal certificate.
  - An application for a social security number.
  - o Original school registration records with an affidavit explaining the inability to provide a copy of birth certificate.
  - A letter from the authorized representative of an agency having custody of the student pursuant to A.R.S., Title 8, Chapter 2 certifying that the student has been placed in the custody of the agency as prescribed by law. (A.R.S. § 15-828(A))

Please note: The student is not officially enrolled until we have received all of this information.

Thank you, Compass High School



Student Name: \_\_\_

Physical Address:

(Last)

Entry Code:
Start Date:
Date of Data Entry:

## 2024-2025 SCHOOL YEAR

# **Annual Enrollment Form**

How did you hear about us? Please check all that apply. □Facebook □Instagram □Friend/Family □Web Search □Other

(First)

## **Student Data**

(M.I.)

Grade:\_\_\_\_

Student Cell# \_\_\_\_

S.S. #

							Pronouns	·
	(City)	(State)		(ZIP)	Gend		Male	Female
Mailing Address:					Birthdate:			
		/0:			Birthplace:			(0)
	(City)	(Sta	ate)			(City	")	(State)
Race/Ethnic Backgr	ound (Circle	One): Caucas	sian (Wh	ite)	Hispanic	Pacif	ic Islandei	r/Asian
¼ Tribal Ind	ian or more	Nativ	ve Ameri	ican	African Ame	rican	Other:	
Last School Attend	ed:							
Year you started as	a freshman	in High School?	?					
Student has an IEP	? Yes	No If	yes, for	what reason	n:			
Student has a 504?	Yes	No If	yes, for	what reason	n:			
Student a Foster C	hild? Yes	No						
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Mailing: PO Box 17810 - Tucson, Arizona 85731 Physical: 8250 East 22nd Street – Tucson, Arizona 85710



# **Emergency Medical Form**

Please list an emergency contact if parents cannot be reached

Emergency Contact:	
Name:	Phone #:
Permission to Pick up: Yes No	Relationship:
Emergency Contact:	
Name:	Phone #:
Permission to Pick up: Yes No	Relationship:
Emergency Contact:	<u> </u>
Name:	Phone #:
Permission to Pick up: Yes No	Relationship:
Learning options (please pick one)	
In-person Morning Session (8:00a	m-12:20pm)
In-person Afternoon Session (12:3	30pm-4:50pm)
Online	
MBL (Mastery Based Learning-Pa	ckets)
Hybrid (MBL/In-person or Online/	'In-person)
Hybrid Options: AM PM MWF in	n-person T/THURS in-person
Family Physician:	Phone #:
At administrative discretion, may the student to	ake?
Antacid:	Yes No
Acetaminophen (non-aspirin):	Yes No Yes No
Ibuprofen:	Yes No
IN THE EVENT the student named above should	be injured or stricken ill, be it known that I, the undersigned
parent or guardian of the said student, do herel	by give and grant unto any medical doctor or hospital my
	r care to said student as, in the judgment of said doctor or
hospital, may be required, on an EMERGENCY B	ASIS.
IT IS FURTHER understood that any expenses in	
parent/guardian of the student. Payment of the	e expense is not a school responsibility.
Parent/Guardian Signature:	Date:



# 2024-2025 School Year

## Compass High School Student Health Record

Student's Name:						DOB:		
Address				City	State	Zip	Home Phone	9
Has your child ever had any of	the following	g? If "Yes" ple	ease give the ch	nild's age at the time.				
	Age	Yes	No		Age		Yes	No
Allergies				High Blood Pressure		_		
Anemia				Kidney Infection		_		
Arthritis				Migraines		_		
Pneumonia				Mumps		_		
Asthma				Rheumatic Fever		_		
Bleeding Disorder				Scarlet Fever		<del>-</del> -		
Birth Trauma	<del></del>			Scalatina		<del>-</del> '		
Cerebral Palsy		<u> </u>		- Seizures		_		
Chicken Pox		<u> </u>		- Scoliosis/Curvature		_		
Cystic Fibrosis				- Skin Conditions	_	_		
Dev. Delays		<u> </u>		- Strep Throat		_		
Diabetes				Tonsillitis	_	_		
Epileptic Seizures				Sickle Cell Anemia		_		
Frequent Colds				- Urinary Infections	_	_		
Freq. Sore Throats				- Vision Problems		_		
·				- Other		_		
Has your child ever had?								
	Age	Yes	No		Age		Yes	No
Serious accident or injury	0-			Surgery	0-			
Vision Difficulties				Tubes in his/her ears		-		
Hearing Aides		-		Dietary Restrictions		_		
Emotional Problems				Hearing Difficulties	-	=		
Emotional Froblems				Attention Deficit		_		
Other Learning Disabilities				Disorder		_		
Is your child currently:								
Receiving medical attention	Yes	No						
Restricted from physical educa Month/Year of last	ation, sports,	etc.						
physical:	_/ Ty	/pe:						
Activity Restrictions:								
Please list the medications y	ou child curre	ently takes:						
If you answered "Yes" to any o	of the above,	please explai	n:					
Signature of Parent/Guardian:					Date:			



# State of Arizona Department of Education



Office of English Language Acquisition Services

# Primary Home Language Other Than English (PHLOTE) Home Language Survey

(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

	ed in the home regardless of the language spoken				
<ul><li>by the student?</li></ul>					
5. What is the language that the stud	dent mist acquired.				
Student Name	Student ID				
Date of Birth	SSID				
Parent/Guardian Signature	Date				
District or Charter: <u>Compass High School</u>					
School: Compass High School					
Please provide a copy of the Home Language Surve					
In AzEDS, please indicate the student's home or pr	imary language.				



# **Arizona Department of Education Arizona Residency Documentation Form**

Student School
School District or Charter Holder: <u>Compass High School</u>
Parent/Legal Guardian
As the Parent/Legal Guardian of the Student, I attest* that I am a resident of the State of Arizona and submin support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:
Valid Arizona driver's license, Arizona identification card or motor vehicle registration Valid Arizona Address Confidentiality Program authorization card Real estate deed or mortgage documents Property tax bill Residential lease or rental agreement Water, electric, gas, cable, or phone bill Bank or credit card statement W-2 wage statement Payroll stub Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security) Temporary on-base billeting facility (for military families)  I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.
Signature of Parent/Legal Guardian Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary onbase billeting facility as the address for proof of residency.



# State of Arizona Affidavit of Shared Residence

Student Name:
Parent/Legal Guardian Name:
School Name:
School District or Charter Holder:
Name of Arizona Resident:
I, (resident name) swear or affirm that I am a resident of the State of Arizona and that the persons listed below reside with me at my residence, described as follows:
Persons who reside with me:
Location of my residence:
I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:
Valid Arizona driver's license, Arizona identification card or motor vehicle registration Valid Arizona Address Confidentiality Program authorization card Real estate deed or mortgage documents Property tax bill Residential lease or rental agreement Water, electric, gas, cable, or phone bill Bank or credit card statement W-2 wage statement Payroll stub Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona Documentation from a state, tribal or federal government agency (Social Security Administration Veteran's Administration, Arizona Department of Economic Security)
Printed Name of Affiant:
Signature of Affiant:
Acknowledgement State of Arizona County of
The foregoing was acknowledged before me thisday of, 20, By
My Commission Expires:  Notary Public

#2803440



NOTE: Completing this form helps us maintain our Title I status. Personal information is never distributed to third parties.

#### Guidelines to Determine Eligible Students

NOTE: These survey forms should be retained by the school of LEA and kept on file for a period of 5 years. Completion of this form is voluntary and is not considered for enrollment decisions.

Date:

ESEA Eligibility Guidelines Effective from July 1, 2023 to June 30, 2024

I herby certify that all of the above information is true and correct.

Parent/Guardian Signature

\		Indicator 1					Indicator 2		
Yearly	Monthly	Twice per month	Every 2 weeks	Weekly	Yearly	Monthly	Twice per month	Every 2 weeks	Weekly
\$18,954	\$1,580	\$790	\$729	\$365	\$26,973	\$2,248	\$1,124	\$1,038	\$519
\$25,636	\$2,137	\$1,069	\$ <mark>986</mark>	\$493	\$36,482	\$3,041	\$1,521	\$1,404	\$702
\$32,318	\$2,694	\$1,347	\$1,243	\$622	\$45,991	\$3,833	\$1,917	\$1,769	\$885
\$39,000	\$3,250	\$1,625	\$1,500	\$750	\$55,500	\$4,625	\$2,313	\$2,135	\$1,251
\$45,682	\$3,807	\$1,904	\$1,757	\$879	\$65,009	\$5,418	\$2,709	\$2,501	\$1,251
\$52,364	\$4,364	\$2,182	\$2,014	\$1,007	\$74,518	\$6,210	\$3,105	\$2,867	\$1,434
\$59,046	\$4,921	\$2,461	\$2,271	\$1,136	\$84,027	\$7,003	\$3,502	\$3,232	\$1,616
\$65,728	\$5,478	\$2,739	\$2,528	\$1,264	\$93,536	\$7,795	\$3,898	\$3,598	\$1,799
\$6,682	\$557	\$279	\$257	\$129	\$9,509	\$793	\$397	\$366	\$183
	\$18,954 \$25,636 \$32,318 \$39,000 \$45,682 \$52,364 \$59,046 \$65,728	\$18,954 \$1,580 \$25,636 \$2,137 \$32,318 \$2,694 \$39,000 \$3,250 \$45,682 \$3,807 \$52,364 \$4,364 \$59,046 \$4,921 \$65,728 \$5,478	Yearly         Monthly         Twice per month           \$18,954         \$1,580         \$790           \$25,636         \$2,137         \$1,069           \$32,318         \$2,694         \$1,347           \$39,000         \$3,250         \$1,625           \$45,682         \$3,807         \$1,904           \$52,364         \$4,364         \$2,182           \$59,046         \$4,921         \$2,461           \$65,728         \$5,478         \$2,739	Yearly         Monthly         Twice per month         Every 2 weeks           \$18,954         \$1,580         \$790         \$729           \$25,636         \$2,137         \$1,069         \$986           \$32,318         \$2,694         \$1,347         \$1,243           \$39,000         \$3,250         \$1,625         \$1,500         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#### **COMPASS HIGH SCHOOL STUDENTS ARE GOING PLACES!**

Field Trip and Other Activities Permission and Waiver of Liability Agreement

Compass High School students will be participating in academic and other extra-curricular activities during the **2024/2025** school year. Compass High School, Inc. may provide transportation, employees or other volunteers may provide transportation or students themselves may provide transportation to these destinations.

Your signature below is your authorization for your student to participate and your agreement to waive any and all liability of Compass High School, Inc. and/or its employees that may arise from your student's participation in such field trips or other activities. This signed waiver agreement and authorization must be on file at Compass High School, Inc. before your student can participate.

Students unwilling to follow rules set by the teacher and/or teachers will not be allowed to participate in field trips and other activities. Students must be in good standing in regard to compliance with rules of current attendance, behavior and academic performance to participate in field trips and other activities.

Student Signat <mark>ure:</mark>	Date:
Parent/Guardian S <mark>ignat</mark> ure:	Date:
Insurance Policy Number:	
(Please su	ıb <mark>mit a copy of your insurance</mark> card)

**IMPORTANT:** Do not sign until you read this document. (Your signature is your Authorization for participation and your agreement to waive any and all liability of Compass High School, Inc., and/or its employees.)



#### **Photo Release Permission Form**

As a parent of guardian of this student, I hereby consent to the use of photography/videotape taken during the course of the school year for publicity, security, promotional and/or educational purposes (including publications, presentation or broadcast via newspaper, internet or other media sources). I do this with full knowledge and consent and waive all claims for compensation for use, or for damages.

consent and waive all claims for compensation for use, or for damages.
Parent/Student Signature: Date:
Student's Name:  Student Directory Information for Colleges, Military and Potential Employers
In accordance with my rights as an eligible student under the federal Family Educational Rights and Privacy Act of 1974, as amended, 20 U.S.C. 1232g, also known as FERPA. I hereby request that CHS not release director information about me from my education record(s) without my specific written consent, as indicated below
<b>I understand that directory information includes:</b> My Full Name, My Addresses (e.g., Local, Home, Mailing and e-mail), My Dates of <u>Attendance</u> , My Local Telephone Number, My Date of Birth, My Academic Level.
Option 1: Withhold None of My Directory Information Option 2: Withhold All of My Directory Information: Colleges, Military and Potential Employers
I authorize the release to ACT of my child's IEP/504 plan by school officials, or others having such information, if requested by ACT. I understand that any documentation or information provided to ACT wi remain with the records related to the request and will not become part of the examinee's permanent score record. If this request for accommodations or EL supports is not approved based on the information submitted, I understand the examinee may be required to test without the requested accommodations or EL supports.
Parent/Guardian Signature:Date:



Attention Registrar:	
Student:	/
Date of Birth:	Last Grade Attended:
Please fax and mail copies of the follow	wing information for the above-named student:
<ol> <li>Withdraw Form.</li> <li>IEP, MET, and Psychologica</li> <li>ELL Test Results and/or Pro</li> <li>AIMS, AZMerit, Civics result</li> <li>All enrollment/withdraw day</li> <li>Birth Certificate.</li> <li>Immunization Records (ASI)</li> <li>Discipline records.</li> <li>504 plan</li> </ol>	ts and other test scores. Please send all test results with dates. ates.  R 109 and/or copy of Doctor records).
Thank you for your prompt response. 296-4070.	Please feel free to contact us if you have any questions, at 520-
Sincerely,	
I consent to the transfer of the reques	ted records:
Student/Parent Signature	Date:
Please mail records to: P. O. Box 17810	

Tucson, Arizona 85731



## Compass High School – Arizona Distance Learning

## McKinney Vento Eligibility Questionnaire

The purpose of this form is to identify and support students who may be eligible to receive services under the McKinney-Vento Homeless Act 42 U.S.C. 11435. The eligibility information on this form is confidential and should be reviewed and re-evaluated every school year. More information can be found at <a href="http://www.azed.gov/populations-projects/home/homeless/">http://www.azed.gov/populations-projects/home/homeless/</a>

If you have any questions or concerns, please contact the school McKinney-Vento Liaison: Priscilla Arriola 520-296-4070

Student Name		
Date of BirthC	Grade Level	
Residential Address		
<u>Fixed</u> – stationary, permar <u>Regular</u> – used on a regula <u>Adequate</u> – sufficient for r home environm	meeting both the physical and psychologic nents	al needs typically met in the
Question #2 Does the student fall into o  The student's current living situation is temporary AND due to hardship  In a shelter  In transitional housing  In a motel/hotel  Temporarily living with family or friends due to financial problems or loss of housing  Moving from place to place due to lack of permanent, adequate housing	ne or more of the following categories? (Check The student's current living situation is substandard or considered inadequate within the context  In a place not designated for ordinary sleeping accommodations such as a car, park, campsite, or public space, or abandoned building  Housing without electricity, running water, cooling/heating, indoor plumbing, etc.	all that apply)
is determined on a case-by-case basis. Ple regarding the rights of homeless students school programs.	ease con <mark>tact t</mark> he school McKinney-Vento L	selection, transportation, or participation in
Signature		
Date		



#### Notice to Parents/Guardians

#### SECTION 504 OF THE REHABILITATION ACT OF 1073

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving federal financial assistance. In order to fulfill obligations under Section 504, Compass High School has the responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability should knowingly be permitted in any of the programs and practices of the school system.

Compass High School has the responsibilities under Section 504, which include the obligations to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services.

If parents or guardians disagree with the determination made by the professional staff of the school district, they have a right to a hearing with an impartial officer.

The Family Educational Rights and Privacy Act (FERPA), also specifies rights related to educational records. This Act gives the parents or guardians the right to: 1) inspect and review their child's educational records; 2) make copies of these records; 3) receive a list of the individuals having access to those records; 4) ask for an explanation of any item in the records; 5) ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights; and 6) a hearing on the issue if the school refuses to make the amendment.

If there are any questions, please contact Kerk Ferguson at 520-296-4070.

Or write: Compass High School ATTN: Kerk Ferguson

P. O. Box 17810 Tucson, AZ 857



#### SUMMARY OF CHILD FIND PROCEDURES FOR PARENTS AND STAFF

In compliance with federal legislation, Compass High School has established the following policies and procedure for Child Find purposes:

#### Compass Policy assures that:

- 1. Compass will maintain documentation of the public awareness efforts to inform the public and parents within the district's boundaries, including private and religious schools and the County School Superintendent's office regarding homeless and home-schooled children.
- 2. Screening activities will be implemented for all newly enrolled students and those transferring in without sufficient records.
- 3. The screening will be completed within 45 calendar days of school entry.
- 4. The screening will include consideration of academic or cognitive skills, vision, hearing, communication, and emotional, motor and adaptive development.
- 5. Review referral and follow-up will be done on screenings and documented in the child's cumulative file, with back up data on the district's Child Find Screening Log.
- 6. Compass High School will maintain documentation and annually report the number of children with disabilities within each disability category that have identified, located, and evaluated.
- 7. Compass High School will refer children aged birth through two years suspected of having a developmental delay to the Arizona Early Intervention Program (AzEIP) to determine eligibility for early services, using the Child Find Tracking Form to ensure follow up within 30 calendar days of initial referral.

Refer Parents of Children Birth to 3 to:

Arizona Early Intervention Program
AzEIP Contact: Peggy Brown

Phone Number: (520) 519-1676 Ext. 1169

Or (800) 501-2765

Refer Parents of Youth 3 to 21 to:

Special Education Services Child Find Contact: Nanette Newell Phone Number: (520) 232-8331



#### Annual Notification to Parents Regarding Confidentiality of Student Education Records

**The Family Educational Rights and Privacy Act (FERPA)** is a Federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school within 45 days of a request made to the school administrator. Schools are not required to provide copies of records unless it is impossible for parents or eligible students to review the records without copies. Schools may charge a fee for copies.
- □ Parents or eligible students have the right to request in writing that a school correct records that they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:
  - School officials with legitimate educational interest
    - A school official is a person employed or contracted by the school to serve as an administrator, supervisor, teacher, or support staff member (including health staff, law enforcement personnel, attorney, auditor, or other similar roles); a person serving on the school board; or a parent or student serving on an official committee or assisting another school official in performing his or her tasks;
    - A legitimate educational interest means the review of records is necessary to fulfill a professional responsibility for the school;
  - Other schools to which a student is seeking to enroll;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - o To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - O State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, sports participation (including height and weight of athletes) and dates of attendance unless notified by the parents or eligible student that the school is not to disclose the information without consent.

The Individuals with Disabilities Education Act (IDEA) is a federal law that protects the rights of students with disabilities. In addition to standard school records, for children with disabilities education records could include evaluation and testing materials, medical and health information, Individualized Education Programs and related notices and consents, progress reports, materials related to disciplinary actions, and mediation agreements. Such information is gathered from a number of sources, including the student's parents and staff of the school of attendance. Also, with parental permission, information may be gathered from additional pertinent sources, such as doctors and other health care providers. This information is collected to assure the child is identified, evaluated, and provided a Free Appropriate Public Education in accordance with state and federal special education laws.

Each agency participating under Part B of IDEA must assure that at all stages of gathering, storing, retaining and disclosing education records to third parties that it complies with the federal confidentiality laws. In addition, the destruction of any education records of a child with a disability must be in accordance with IDEA regulatory requirements.

For additional information or to file a complaint, you may call the federal government at (202) 260-3887 (voice) or 1-800-877- 8339 (TDD) OR the Arizona Department of Education (ADE/ESS) at (602) 542-4013. Or you may contact:

Arizona Department of Education Exceptional Student Services 1535 W. Jefferson, BIN 24 Phoenix, AZ 85007 Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-5901

This notice is available in English and Spanish on the ADE website at www.ade.az.gov/ess/resources under forms. For assistance in obtaining this notice in other languages, contact the ADE/ESS at the above phone/address.



# Cardiopulmonary Resuscitation (CPR) Instruction

Student Name:\_\_\_\_\_

Pursuant to Arizona Revised Statute 15-718.01 all students in public sopportunity to receive the most current national evidence-based em guidelines for cardiopulmonary resuscitation (CPR). Compass High Sc students. Students who participate in the CPR training will not receiv training is required for graduation.	ergency cardiovascular care hool will offer CPR training to its
Acknowledgement	
I hereby acknowledge that, pursuant to Arizona Revised Statute 15-7 offering CPR training to its students. I understand that participation in graduation. I further understand that participation in such training w	n such training is required for
If a parent/guardian desires for his or her student to "Opt Out" of the school district it must be documented in writing with parent/guardia by the student's school district.	· · · · · · · · · · · · · · · · · · ·
By signing this, I state that I have read the above statement and understand that I am opting my student out of the CPR instruction provided by the school district.	
Parent/Legal Guardian Signature	Date